**Senior Minister**

**General Information**

1. Job Title – Senior Minister
2. Job Relationship – Supervised by Elders
3. Position Summary – To lead and serve the church family in preaching, teaching, strategic planning, and in supporting and developing staff, ministries, and members.
4. **Proclaim the Word of God.**
   1. Maintain a discipline of personal growth in prayer and the Word of God.
   2. Deliver quality Biblical messages that are inspiring and applicable to daily life.
   3. Oversee and plan worship in coordination with the Worship Team.
   4. Oversee Spiritual Formation Team, teaching classes as needed.
5. **Provide Leadership.** 
   1. Consistently champion the church’s mission, vision, and values.
   2. Cast vision for community outreach, events, and programs to strengthen the church.
   3. Offer strategic planning and support to on-going and new Ministry Leaders and Ministry Teams.
   4. Encourage and model discipleship relationships and a growing devotion to God.
   5. Meet regularly with church elders.
6. **Supervise Ministry and Administrative Staff.**
   1. Coordinate and oversee Ministry Staff to carry out the church’s vision, ensuring team cohesion, alignment, and execution of roles and tasks.
   2. Coordinate and facilitate staff meetings to nurture staff, respond to needs in church body, implement administrative tasks, and coordinate staff, ministry, and congregational calendars.
   3. Oversee congregational communications (email, banners, social media, Live-Stream, and Sunday announcements, etc.)
   4. Assist with technology initiatives that support the staff, ministries and congregational life.
7. **Provide Spiritual and Pastoral Care.**
   1. Offer and coordinate pastoral care and guidance to church members and others, including the sick and shut-ins.
   2. Be on call for pastoral emergencies.
   3. Coordinate pastoral care for funerals, weddings, and other special requests and events.